

13th April, 2022

**Recruitment Advt. No: IITDH/CCS/Intern-Recruitment/1/2022-23**

IIT Dharwad is an Institute of National Importance created by an Act of Parliament in 2016. To cater to the Institute's temporary requirement in the Computing and Communication Services Section (CCS), IIT Dharwad intends to hold an On-Campus Selection Process for the following temporary position:

S.No.	Particulars	Details
1.	Name of the Position	Intern
2.	Number of Positions	2
3.	Essential Qualification	B.Sc / B.C.A. / B.Tech / M.C.A If B.Sc./B.Tech., Degree in Computer Science is preferable. (Those graduating in summer 2022 may apply as well)
4.	Desirable Experience	(i) Linux system administration, (ii) configuring and maintaining servers: DNS, LDAP, Kerberos, web, storage, application, software license, among others, (iii) configuring and troubleshooting network issues -- both wired and wireless. (see duty list below)
5.	Consolidated Emoluments	₹15,000 per month
6.	Tenure of appointment	The appointment for the above contractual position will be initially for 03 (three) months, which can be further extended subject to satisfactory performance and requirement in the Institute.

**Job Description:**

1. Maintenance and Administration of the campus network
  - a. LAN, WiFi (Cisco/ Mojo).
  - b. L2 and L3 switch (Extreme) configuration and maintenance
  - c. Administration of DHCP, DNS servers.
  - d. Troubleshooting problems
  - e. Liasoning with ISPs
  - f. Continuous monitoring and quick recovery
2. Maintenance and Administration of the servers
  - a. Computer servers -- load maintenance, VM migrations
  - b. Storage server
  - c. UPS and cooling
  - d. Liasoning with warranty provider

3. Administration of essential services
  - a. LDAP
  - b. Local cloud (owncloud)
  - c. FTP, NTP, gitea
4. Maintenance and installation of hardware
  - a. Setting up of switches, desktops, OS installation, driver installation, printers, UPS
  - b. Maintenance
  - c. Liasoning with warranty providers
5. Procurement
  - a. Tendering process for procurement of different goods and services
6. Inventory management
7. Conducting experiments and designing and implementing improvements to the system

**Details of the Selection Process:**

S.No.	Particulars	Details
1.	Date	Rolling selections. Applications will be processed from time to time until the positions are filled.
2.	Selection Process	Interested candidates may register online. Link to application form: <a href="https://forms.gle/owGAAhEye13j4Ucv6">https://forms.gle/owGAAhEye13j4Ucv6</a> . Applications will be initially screened, and shortlisted for an on-campus selection process, which will be a combination of written test, task-based test, and interviews. Mere fulfillment of minimum eligibility will not bestow the right for shortlisting. IIT Dharwad reserves the right to screen and shortlist candidates by introducing higher benchmarks. Emails will be sent to all shortlisted candidates.
3.	Schedule	Date and Time-slots will be communicated through email. Any change in the schedule will be notified on the IIT Dharwad website.
4.	Documents Required	At the time of the selection, the applicant should have a copy or online version of all original certificates including mark sheets (matriculation onwards), experience certificate(s), monthly emoluments/salary drawn, and all other relevant documents (including one set of self-attested certificate(s)/document(s)) and updated Curriculum Vitae. In the event of the candidate being selected, the original documents will be verified at the time of joining.

**General Instructions to the applicants:**

1. Selected candidates shall not have claim on any regular position and shall not be bestowed any of the privileges like Housing, Medical Facility and Other benefits available to regular employees of the Institute.
2. Applicants are advised to ensure, before appearing for the Selection Process, that they possess the minimum essential qualification and experience laid down for the post. Qualification obtained has

- to be from a recognized University/Institute. Eligibility in terms of age, qualification and experience of a candidate shall be considered as on the date of application submission.
3. The number of vacancies indicated in the notification is tentative. IIT Dharwad reserves the right to increase or decrease the number of advertised posts at the time of selection. Further, IIT Dharwad reserves the right to NOT fill any of the posts advertised.
  4. No TA/DA will be paid for attending the Selection Process.
  5. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issue of the appointment letter, the Institute reserves the right to modify, withdraw or cancel any communication made to the Applicants.
  6. After joining the service of the Institute, the person(s) will have to abide by the Rules, Regulations, Ordinances, Statutes and Act of the Institute applicable from time to time. He/She may be assigned any duty within or outside the Institute depending upon the exigency of the work.
  7. The Institute shall verify the antecedents or documents submitted by a person at the time of appointment or during the tenure of the service. In case it is detected that the documents submitted by the candidates are fake, or the person has a clandestine antecedents or background and has suppressed the said information, then his/her services shall be terminated forthwith and legal action may be initiated against such candidates/employees.
  8. No interim correspondence whatsoever will be entertained from the candidates.
  9. Canvassing in any form or bringing in any influence political or otherwise, will be a disqualification for the post.
  10. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
  11. For a query related to the Selection Process, the applicant may send an email to [ccsfic@iitdh.ac.in](mailto:ccsfic@iitdh.ac.in) . However, enquiry/queries related to eligibility for the post/interpretation of rules will not be entertained.

Registrar  
Date: 13th April, 2022