

The Indian Institute of Technology Dharwad (IIT Dharwad), an autonomous institution under the Ministry of Education, is seeking applications for the following contract positions to support their upcoming BIRAC-sponsored BioNEST Bioincubator project:

- Chief Operating Officer (COO) (1 position)
- Manager-Incubator (1 position)
- Technical Officer (1 position)

Indian Nationals who meet the eligibility criteria given below are encouraged to apply online using following form.

<https://forms.gle/omj7rBsra64m353F9>

Chief Operating officer (1 position)

Responsibilities:

- **Launching and Managing the BioNEST Facility:** Working closely with the project coordinator, you'll establish the incubator and ensure its long-term success by fostering a diverse and skilled community of start-up ventures.
- **Equipping the Incubator for Success:** You'll oversee the acquisition, installation, and operation of essential research equipment and facilities.
- **Building a Network of Expertise:** Compile a comprehensive registry of mentors, their areas of specialization, and technologies applicable to start-ups.
- **Fostering Innovation:** Organize events like seminars, hackathons, and workshops to engage faculty, students, entrepreneurs, and industry professionals.
- **Building Strategic Partnerships:** Cultivate relationships with industry leaders, academic institutions, investors, and funding agencies to bolster the incubator's resources.
- **Championing Sustainability:** Develop and manage a network of key stakeholders – entrepreneurs, startups, mentors, institutions, and others – to ensure the incubator's long-term financial viability.
- **Supporting Project Management:** Assist the project coordinator in preparing reports and other essential documents related to the incubation facilities.
- **Securing Funding:** Implement strategies to generate a financial corpus for the centralized facilities, ensuring self-sufficiency.
- **Building Strong Connections:** Maintain open communication and collaboration with various departments within IIT Dharwad, industry partners, startups, and other relevant organizations.
- **Optimizing Resource Utilization:** Attract businesses and ensure efficient use of the incubator's facilities to maximize its sustainability.
- **Identifying Future Stars:** Actively seek out and recruit promising startups to join the BioNEST program.
- **Leading Day-to-Day Operations:** Provide effective day-to-day management of the BioNEST incubator.
- **Ensuring Compliance:** Adhere to all pertinent regulations and guidelines.

Essential Qualification:

- Hold a MTECH/ME/MSc/BE/BTECH in Biotechnology / Life Science / Food Science and Nutrition/ Food Science/Food Technology/ Food Engineering from a recognized Institution/University. Or
- MBA from a recognise university with experience in Biotechnology / Life Science / Food Science and Nutrition/ Food Science/Food Technology/ Food Engineering industry.
- Having minimum 5 years of experience in the R&D/Industry/ Technology based Business Incubator/ Start-ups

Desirable Qualification:

- Ph.D. in the area(s) of Biotechnology / Life Science / Food Science and Nutrition/ Food Science/Food Technology / Food Engineering.
- Experience in general laboratory practices and working knowledge of scientific instruments.
- Experience of computer applications, organisation of seminars/ training, workshops and high level meetings, drafting and noting.
- Candidate should be conversant with official procedures and should have experience in writing reports, proposals etc.

Age Limit:

The candidate must not exceed 45 years as on the last date of application.

Remuneration:

Rs 1,00,000/ Month consolidated

Administrative Executive/Manager (1 position)

We're looking for a talented manager to join our team at BioNest, a startup incubator at IIT Dharwad. This is a fixed-term contract position until project completion and offers an exciting opportunity to make a real impact.

Responsibilities:

- Set up and manage the BioNest lab and office space.
- Help acquire and install necessary equipment for the startups.
- Oversee the day-to-day operations of BioNest.
- Support the CEO in achieving BioNest's goals.
- Build strong relationships with startups, mentors, industry experts, and government agencies.
- Create marketing materials to showcase the incubated companies.
- Organize workshops, events, and networking opportunities for entrepreneurs.
- Facilitate collaborations, technology partnerships, and business development.

- Assist entrepreneurs with proposals, pitches, business plans, and fundraising.
- Take on additional tasks assigned by the CEO.

Essential Qualification:

- Hold a MTECH/ME/MSc/BE/BTECH in Biotechnology / Life Science / Food Science and Nutrition/ Food Science/Food Technology/ Food Engineering from a recognized Institution/University. Or MBA from a recognised institution/university.
- An individual having minimum Two years of experience in R&D/industry/Technology based business incubator/ Start-ups.
- Candidate should be conversant with official procedures and should have experience in writing reports, proposals etc.

Desirable Qualification:

- Experience working in a bio-incubator environment.
- Experience in general laboratory practices and working knowledge of scientific instruments.
- Experience of computer applications, organisation of seminars/ training, workshops and high level meetings, drafting and noting

Age Limit:

- The candidate must not exceed 40 years as on the last date of application.

Remuneration:

Rs 60,000/ Month consolidated.

Technical Officer (1 position)

Responsibility:

- Operate and maintain sophisticated scientific instruments at BioNEST-IIT Dharwad
- Help with the overall upkeep of the facility
- Organize and assist in delivering training workshops and seminars

Essential Qualification:

- Hold a Ph.D. in Life Sciences with at least 1 year of experience, OR
- Hold a Master's degree in Life Sciences with at least 3 years of experience
- Experience in research and development (academic/corporate) or operating high-value scientific equipment (academic/corporate) is a plus

Relaxation in qualification for:

Experience working in a bio-incubator environment

Age Limit:

The candidate must not exceed 40 years as on the last date of application.

Remuneration:

Rs 48,000/ Month consolidated

How to apply:

Candidates must apply by filling the online application form

(<https://forms.gle/omj7rBsra64m353F9>).

Please upload detailed Biodata and self-attested copies of all certificates of qualifications.

Last date for receipt of application by 30.06.2024