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## DEPARTMENT OF MECHANICAL, MATERIALS AND AEROSPACE ENGINEERING

### The PhD Selection Process Details – Autumn 2024-25

Dear Candidate,

Concerning your application for admission to the PhD. program at the Department of Mechanical, Materials, and Aerospace Engineering at IIT Dharwad, you have been shortlisted for further rounds, and required to appear for the selection process via video conferencing.

- Round 1 of the selection process is scheduled between the 3<sup>rd</sup> - 5<sup>th</sup> of June 2024.
- Round 2 is scheduled between the 12<sup>th</sup> and 14<sup>th</sup> of June 2024.

You will be given a time-slot window (of about 1 –3 hours). We will connect with you anytime within the given time slot.

#### Dos and Don'ts

##### **Dos:**

- We recommend trying out a mock call session before the actual interview to ensure the audio-video setup is ready.
- Please plan to have at least 2GB of internet data (if not using WiFi) with you before the meeting. Also, try to locate yourself in a place with good internet speed (at least 2 Mbps) for a good quality video interaction. (Laptops/tablets typically work very well for video conferencing)
- Have paper, pen/pencil, and calculators handy for any rough work.
- Keeping a glass /bottle of water ready may be a good idea.
- Ensure that the equipment's battery is charged to avoid power issues.
- It is mandatory to keep your video on when you are being interviewed (not during waiting).
- Best Practices while in online meetings:
  - Sign in to the online client (Google Meet App/Desktop) 10-15 minutes ahead of scheduled meeting time and stay signed in.
  - Turn your camera on and have your camera at the eye level.
  - Stay muted unless you're speaking, to reduce noise interference.
  - Make sure you sit in a well-lit and quiet place (avoid sitting in a place such that a window/bright light source is behind you)
  - Be mindful of what's going on behind you. Think about having a solid wall/blocking curtain behind you or turning on the virtual background (if available).

##### **Don'ts:**

- Record interviews in any form. Any such act will be considered a violation of the pledge you signed online and may invite punitive action from IIT Dharwad
- Sit in windy/noisy surroundings during your interview
- Ask about the schedule of the results. It is better to use interview time for other better inquiries as the results will be declared online as soon as possible.
- Leave your place in front of the camera during your interview.
- Take any kind of break during the interview, including restroom-break
- Do not have anyone else around you. Any interaction with someone else other than the interview panel during the interview will be considered suspicious activity.

Note - For any matter related to the selection process, the decision of the selection committee would be considered as the final decision.

## Schedule of Events

**Round 1 interview:** 3<sup>rd</sup> - 5<sup>th</sup> of June 2024 (online, tentatively 9 AM onwards)

**Round 2 interview:** 12<sup>th</sup> and 14<sup>th</sup> of June 2024 (online, tentatively 9 AM onwards)

You will be provided with a **Google Meet link and time slot** via email.

### Department Contact Person and Email ID:

Dr. Punnag Chatterjee

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