



**MINUTES OF E-PREBID MEETING HELD ON 19.08.2020 IN
RESPECT OF TENDER FOR AMC OF ICT SOFTWARE SERVICES AT
IIT DHARWAD.**

An e-pre-bid meeting held on 19.08.2020 in respect of tender for AMC of ICT software services at IIT Dharwad was conducted through Google meet at 1100 hrs at IIT Dharwad under the aegis of the procurement committee constituted to oversee the procurement process of the case. A total of 02 firms attended the e-pre-bid meeting which was an essential participation condition in the case.

2. The following committee members oversaw the proceedings: -

(a)	Prof. Prasanna (Dean FW)	Chairman
(b)	Prof. Rajshekar K	Member
(c)	Prof. Siba Narayan Swain	Member
(d)	Lt Cdr Anupam Joshi (Retd.)	Member
(e)	Shri Dhiraj Kumar	Member

3. The Following firms / their authorized representatives attended the e-pre-bid meeting: -

(a)	M/s Benchmark Computer Solutions Pvt. Ltd.
(b)	M/s Unicomp Infosolutions Pvt Ltd

4. At the outset, the representatives of the participating firms were welcomed. Thereafter the tender document was thoroughly discussed elaborating all tender terms ad seriatim. This was followed by an interaction session wherein, all the tender terms, user requirement, eligibility criteria, obligations and other points were deliberated and clarified. The following clarifications were made by the Procurement Committee IIT Dharwad, in reply to the queries raised by the participants: -

<u>Sl. No.</u>	<u>Page no. & clause in the tender document</u>	<u>Query raised by the bidders</u>	<u>Clarification by IIT Dharwad Procurement Committee</u>
(a)	Page no. 6, point no. 11(d)	The scope of work / minimum eligibility criteria includes	It is clarified that, the criterion is basic yet essential to ascertain the experience. The bidders should have 3-year prior



	minimum eligibility criteria under scope of work	minimum 3 years' experience in AMC of IT Software support. There was a request to relax this criteria.	experience in providing AMC of IT software service. The work orders/ contracts of AMC submitted in this regard should have a scope similar to that of the scope mentioned in this tender document (including Appendix 'A' and must have LDAP support).
(b)	Page no. 6, point no. 11(e) minimum eligibility criteria under scope of work	The scope of work / minimum eligibility criteria includes At least 3 successfully completed works of AMC of IT software support (similar in scope and size of the work detailed in this tender document).	It is clarified that, the criterion is also basic and essential to ascertain reliability. The bidders should provide work orders/ contracts of IT software support AMCs to show 3 completed AMC .In this regard, the AMC should have a scope similar to that of the scope mentioned in this tender document (including Appendix 'A' and must have LDAP support).

3. Other than the points detailed above, there was general acceptance on all the other terms & conditions of the tender document. There being no other input, suggestion or query, the pre-bid meeting was concluded. The bidders are required to take the modified tender document and the minutes of the e-pre-bid meeting into account for participation in this tender. The modified tender document and the minutes are being published at the Institute website and CPPP portal.

(Approved through email)

Sh. Dhiraj Kumar
(member)

(Approved through email)

Lt Cdr Anupam Joshi
(member)

(Approved through email)

Prof. Rajshekar K
(member)

(Approved through email)

Prof. Siba Narayan Swain
(member)

(Approved through email)

Prof. Prasanna
(Chairman)